



## Membership Draw Terms

### Objective

This policy is designed to ensure consistency and transparency when the Club staff conduct the Member's Draw. Only financial members who have received acceptance as a member of the Club at the time of the membership draw are eligible to win the jackpot.

### Scope

This policy is relevant for members.

### Procedure

#### Operational Information

The draw will be conducted by staff only on a Friday evening between such times as decided by the Duty Manager. The times of the draw should be advertised widely to members and any changes should be given two weeks' notice. The draw will be conducted using a random number device that staff will input the lowest and highest membership number. The numbers selected on the device should be checked by another staff member before operating the draw.

Staff should use a microphone to announce the winning membership number. They will then check the membership book to confirm that the number belongs to a financial member. If the winner is a non-financial member, the draw will continue until a financial member is drawn.

Members must be present to claim the prize within three minutes. It is not the staff's responsibility to go looking for any patron who is believed to be present or could be outside the venue.

Board Directors, contractors, leaseholders or volunteers are eligible provided they have not conducted the draw. Staff who are also financial members and who are present at the Club are eligible if they are not on a rostered shift (including on a meal break) or have conducted the draw.

#### Prize Pool

The prize pool will start at \$500 and increase if not claimed by \$50 per week until it reaches a maximum of \$3,000.

One draw for the \$3,000 will take place as normal. If the prize has not been won at the \$3,000 upper limit, another draw will take place for \$1,000 that must be won on the night by members present at the time. The prize pool will then revert to \$2,000 and continue as normal.

If any prize money is greater than \$1,000, the prize winner can be paid the exceeding amount by electronic funds transfer (EFT) to a bank account nominated by the winner, or if requested, the full amount can be paid via this method.